

MATH 125 Online Course Policy: The distance education and grading (Fall 2020)

This document/announcement contains all the necessary information that you need to know about the structure of the *MATH 125 Basic Mathematics course*, which will be delivered online. More information will be announced on [the official website of the course](#). All students enrolled in this course are supposed to follow this website regularly since they are responsible for catching up announcements listed there.

Lectures, Recitations, Office Hours and Help Room:

- Lectures will be given as pre-recorded lecture videos. Each lecture will be delivered (posted) online as scheduled in the Student Affairs Information System (<https://student.metu.edu.tr/>).
- Each student is supposed to follow (watch) the assigned *online lecture videos*, which will be posted through a certain **YouTube channel** and also follow *online recitation (problem solving) lecture videos* again provided by some YouTube channel. The links to both online lecture videos and recitation videos will be announced soon on the [MATH 125 webpage](#).
- You can use the university's official program [View Program Course Details \(64\)](#) to learn the lecture hours. Keep in mind that this course is **5 (=3+2) hours per week**. The first 2+1=3 hours are for **lectures** and the last two hours are for *recitations*.
- **The two hours shown in your student account are for recitations.** Technically speaking, each student is registered to some recitation section. For example, if you are registered to Section 12, it means that your *main lecture* section is **1** and your *recitation* section is **12**. Schedules for the main sections are available on [View Program Course Details \(64\)](#).
- Each week, there will be **online office hours** which will be conducted through a certain online platform (e.g. Zoom, Webex, etc.). During office hours, students can ask their questions to their instructors or teaching assistants. The schedules and links for these online platforms will be announced later on the [MATH 125 webpage](#) as well.
- There will be an **online help room** service as well. The semester's schedule and the links for each session will be announced at the beginning of the semester (when available) on the [MATH 125 webpage](#).

Exams and grading:

Your grade will be based on two midterm exams (M1 and M2), final exam (F), and an oral exam (OE). All exams will be **online**. Written exam grades M1, M2, F will be out of 100 in total. Oral exam grade OE will be out of 0.4 (i.e. in the range from 0 to 0.4). For the midterm exams and the final exam, you will **NOT** need a camera. **For the oral exam however, you WILL need a camera.**

Grading:

After the final exam, your raw total score (R) will be computed as follows:

$$R=(M1+M2)*0.3 + F*0.4$$

Then students will have **the option to take (or not to take) the oral exam**. Your course grade (letter grades) will depend on your total score (T) which will be computed as follows:

OPTION 1: If you **decide to take** the oral exam

$$T=R*(0.6 + OE)$$

OPTION 2: If you **decide NOT to take** the oral exam

$$T=R*0.79.$$

For example;

- 1) If your raw total is R=80, without the oral exam your total will be T=63.2. With oral exam grade
 - a) For OE=0, T=48
 - b) For OE=0.2, T=64
 - c) For OE=0.4, T=80
- 2) If your raw total is R=100, without the oral exam your total will be T=79. With the oral exam
 - a) For OE=0, T=60
 - b) For OE=0.2, T=80
 - c) For OE=0.4, T=100
- 3) If your raw total is R=50, without the oral exam your total will be T=39.5. With the oral exam
 - d) For OE=0, T=30
 - e) For OE=0.2, T=40
 - f) For OE=0.4, T=50

IMPORTANT NOTES:

- 1) Even if your raw total is 100, without the oral exam your letter grade will be **AT MOST CB.**
- 2) Minimum total required for some letter grades will be announced after the final exam, so that students can decide whether to take the oral exam or not.
- 3) After the final exam, there will be a short period for you to notify the coordination of your decision about the oral exam by answering a questionnaire. **ONCE YOU SUBMIT YOUR DECISION YOU CAN NOT CHANGE IT.**
 - a) If you decide to take the oral exam, you need to make an appointment for the oral exam using a booking time slot system. Your total will be computed as in Option 1 above. If you do not show up for the oral exam (or the make-up oral exam), your total will still be computed as in Option 1 above **with OE=0**. If you do not make an appointment, your total will still be computed as in Option 1 above **with OE=0**.
 - b) If you decide **NOT** to take the oral exam, your total will be computed as in Option 2 above.
- 4) Oral exams will start after the booking period (probably sometime during the second week of the finals) and continue after the finals (January 18-30, 2021). If necessary, they will continue until the submission of incomplete grades for Fall semester (Feb. 14, 2021). In this case, students who are taking the oral exam will be assigned incomplete grade I, and when the oral exams are concluded they will be assigned their course letter grades.
- 5) Oral exams will be recorded. Students who are taking the oral exam are responsible to provide a suitable exam environment. This includes a room where the students is alone, stable internet connection, clear and recognizable audio/visual. If you have difficulties with these requirements, please contact the coordination.

Make-up exam for those students having difficulties:

For the online exams (M1, M2, F): There will be **one and only one** general make-up exam, which will contain all topics. The structure of the make-up exam MAY OR MAY NOT be like the midterms and the final. There will be an announcement including the format of the make-up and the application procedures after the final exam. More details will be available on the [MATH 125 webpage](#).

For the Oral exam: There will be only one additional make-up session during or after the scheduled OEs. The structure of the make-up exam MAY OR MAY NOT be like the usual OE. More details will be available on the [MATH 125 webpage](#).

NA Criteria

For the NA criteria, see <http://ma125.math.metu.edu.tr/na-criteria/>

Keep in mind that students who take NA grade can not register for the oral exam.