

MATH 118 Online Course Policy: The distance education and grading (Fall 2020)

This document/announcement contains all the necessary information that you need to know about the structure of the *MATH 118 Calculus II course*, which will be delivered online. More information will be announced on [the official website of the course](#). All students enrolled in this course are supposed to follow this website regularly since they are responsible for catching up announcements listed there.

Lectures

The method of teaching of Math118 will be asynchronous. Each week the video lectures and lecture notes will be shared with you via Odtüclass. Also a video for recitation will be shared with you.

Office Hours

There will be weekly online office hours (over Zoom or Webex). The times of the office hours will be announced on the Math118 webpage. The office hours links will be shared with you over Odtüclass.

Exams and grading

Your grade will be based on two midterm exams (M1 and M2), final exam and an oral exam (OE). The dates and times of the exams will be announced later. All exams will be **online**. Written exam grades M1, M2, and F will be out of 100. Oral exam grade OE will be out of 0.4 (i.e., in the range from 0 to 0.4). For the midterm exams, and the final exam, you will **NOT** need a camera. **For the oral exam however, you WILL need a camera**

Grading

After the final exam, your raw total score (R) will be computed as follows:

$$R=(M1+M2)*0.3 + F*0.4$$

Then students will have **the option to take (or not to take) the oral exam**. Your course grade (letter grades) will depend on your total score (T) which will be computed as follows:

OPTION 1: If you **decide to take** the oral exam

$$T=R*(0.6 + OE)$$

OPTION 2: If you **decide NOT to take** the oral exam

$$T=R*0.79.$$

For example;

- 1) If your raw total is $R=80$, without the oral exam your total will be $T=63.2$. With oral exam grade
 - a) For $OE=0$, $T=48$
 - b) For $OE=0.2$, $T=64$
 - c) For $OE=0.4$, $T=80$
- 2) If your raw total is $R=100$, without the oral exam your total will be $T=79$. With the oral exam
 - a) For $OE=0$, $T=60$
 - b) For $OE=0.2$, $T=80$
 - c) For $OE=0.4$, $T=100$
- 3) If your raw total is $R=50$, without the oral exam your total will be $T=39.5$. With the oral exam
 - d) For $OE=0$, $T=30$
 - e) For $OE=0.2$, $T=40$
 - f) For $OE=0.4$, $T=50$

IMPORTANT NOTES:

- 1) Even if your raw total is 100, without the oral exam your letter grade will be **AT MOST CB**.
- 2) Minimum total required for some letter grades will be announced after the final exam, so that students can decide whether to take the oral exam or not.
- 3) After the final exam, there will be a short period for you to notify the coordination of your decision about the oral exam by answering a questionnaire. **ONCE YOU SUBMIT YOUR DECISION YOU CAN NOT CHANGE IT.**
 - a) If you decide to take the oral exam, you need to make an appointment for the oral exam using a booking time slot system. Your total will be computed as in Option 1 above. If you do not show up for the oral exam (or the make-up oral exam), your total will still be computed as in Option 1 above **with $OE=0$** . If you do not make an appointment, your total will still be computed as in Option 1 above with $OE=0$.
 - b) If you decide **NOT** to take the oral exam, your total will be computed as in Option 2 above.
- 4) Oral exams will start after the booking period (probably sometime during the second week of the finals) and continue after the finals (January 18-30, 2021). If necessary, they will continue until the submission of incomplete grades for Fall semester (Feb. 14, 2021). In this case, students who are taking the oral exam will be assigned incomplete grade I, and when the oral exams are concluded they will be assigned their course letter grades.
- 5) Oral exams will be recorded. Students who are taking the oral exam are responsible to provide a suitable exam environment. This includes a room where the student is alone, stable internet connection, clear and recognizable audio/visual. If you have difficulties with these requirements, please contact the coordination.

Make-up exam for those students having difficulties

For the online exams (M1, M2, F): There will be **only one** general make-up exam, which will contain all topics. The structure of the make-up exam MAY OR MAY NOT be like the midterms and the final. There will be an announcement including the format of the makeup and the application procedures after the final exam. More details will be available on the MATH 118 webpage.

For the Oral exam: There will be only one additional makeup session during or after the scheduled OEs. The structure of the make-up exam MAY OR MAY NOT be like the usual OE. More details will be available on the MATH 118 webpage.

NA Criteria

For the NA criteria, see <http://ma118.math.metu.edu.tr/course-info/na-criteria/>
Keep in mind that students who take NA grade can not register for the oral exam.